



Hampton Township

Regular Board Meeting Minutes

October 18, 2022 7:00pm

Supervisor Jim Sipe
Supervisor Ryan Sunquist
Supervisor Dan Peine
Deputy Treasurer Angie Niebur
Clerk Molly Weber

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. Dan Peine made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Ryan Sunquist seconded it. Motion carried.

PUBLIC COMMENT

- Jerry and Barb Bauer were in to discuss trees/brush on Hogan and 220th and Hogan and 230th. Jason Otte will take care of this. They also expressed concerns about the Stop Sign that keeps going down on 220th and Hogan. Also stated culvert delineators are needed just south of Casandra on Hogan Avenue.
- Nick Niebur--was in to request a parcel split of 6.45 acres off of PID#17-02000-51-011. He would like to split off the existing house and shed. Only survey was presented. Jim Sipe made a motion to approve the parcel split of 6.45 acres off of PID#17.02000-51-011 for Nick Niebur. Dan Peine seconded. Motion carried. Jim Sipe signed the survey that was presented. Nick Niebur must take it to Dakota County to get it filed. Parcel Split application documents still need to be submitted to the Township.
- Deputy Vai was in. He stated Sheriff Leslie will be done in January and Joe Leko will take over. Nothing else to report.

ROAD REPORT- Otte Excavating

- 2022 Mileage Certification Form – this stayed the same as last year, 28.04 miles.
- Martin Lorenzen-3825 240th Street Driveway permit ESCROW return – Jim Sipe will revise letter for clerk, Molly Weber to send with the Escrow Return, check number 6476.
- Culvert Delineator on Hogan – discussion was had that these are needed on Hogan

PLANNING COMMISSION SYNOPSIS

- Richard Carron (Valley Paving)
 - 612.839.7394
 - Use permit for property he leases from Lori Stein (Nick Stein Jr.)
 - Facility used for 52 project forth-coming with bids starting October 18th
 - Highway 52 will begin construction next year and continue into 2024, new concrete from Coates to Hwy 86. Valley Paving would like to have a portable concrete plant to mix concrete 3 months each year. Valley Paving would possibly perform grading work as well. This job bids on October 18 so Rich would like to know if they can count on this site (Lori Stein) where they continue to rent from. Not sure if they will get the job but it would be a big savings to the tax payers if they can be that close.

Planning Commission recommended Rich apply for an Interim Use Permit that requires a Public Hearing and to come see the Board on October 17th. The 4 Planning Commission members present support using the Proposed Interim Use Permit. Public Hearing was set for 7pm on Monday November 7, 2022.

Valley Paving will need to request an Interim Use permit for a 2 year period. Rich Carron was representing Valley Paving and stated there are berms there to prevent it from running on the field and road. He references page 61 paragraph 11 of the Ordinance Manual: "Encourage the extraction of minerals from hills, knobs, or steeply sloped areas that will allow for site rehabilitation that flattens the natural landscape and makes the land more conducive to agricultural uses." The Highway 52 project is 4 stages from 86 to 42, north a little. They would be in and out and hours would be 7am to 6pm. They had something similar in June of 2017. On the east side of that property there is a big pile of asphalt that should be removed. This project is in need of 200 cubic feet of grading. Rich thought the Interim Use permit would cover the extraction of mineral and the portable concrete plant to mix the concrete. The primary use is for the concrete plant. Jim Sipe is concerned the extraction piece needs to be covered as well. Bidding is October 28th. Valley Paving would be providing the site for another vendor to come in and work out of. Ryan Sunquist made a motion to approve the Planning Commission recommendation for a Public Hearing on November 7, 2022 for an Interim Use Permit for Valley Paving to use the property owned by Lori Stein. Dan Peine seconded. Motion carried.

OLD BUSINESS

- **Township Hall Discussion** – The old fire hall in Hampton is not for sale. The Black Stallion would cost the same price as building a new hall. It was decided to hold a Public Hearing on Monday December 12, 2022 at 6:30pm. We need 2/3 vote of whomever shows up to the meeting. Notice will be published in the Cannon Falls Beacon for 2 weeks.
- **Jacob Rezac email about replacement of Bridge L3285 on Inga Avenue** – Nothing new
- **VRWJPO email about Model Ordinance and Local Updates** – Nothing new
- **Resolution 2022-04 Resolution Certifying the Levy Approved by the Town Electors to the County Auditor- Per Angie this was not required per Pat Brown at Dakota County so resolution number 2022-04 will be reused - FYI**
- **Turnback Agreement Status email from DOT (Bryant Ficek)** – modified draft documents from Township Lawyer, Troy Gilchrist ~ Bryant will incorporate our modifications along with those submitted by the City and hops to have a new, final version to us in the next two-three weeks - FYI
- **Data Request** – Troy Gilchrist wrote a policy in 2010 for data requests that we did not adopt. He recommends: We have time for people to come in and we respond to data requests. Maybe township should move on with a form with money in Escrow for Data Requests.

NEW BUSINESS

- **Jason Cyslewski – City of New Trier Orderly Annexation ~ Resolution 2022-04 In the Matter of Orderly Annexation Between the City of New Trier and Hampton Township** – Nicole Peine, Mayor of New Trier said she will send it back on their end and then Jim Sipe will talk to the Township Attorney, Troy Gilchrist about it. This parcel will belong to City of New Trier once this is completed. Jim Sipe made a motion to approve Resolution 2022-04 for an Orderly Annexation for PID#17-01400-01-030, total of 0.42 acres subject to the approval of the resolution document by our Township Attorney, Troy Gilchrist. Ryan Sunquist seconded. Motion carried.
- **Cannon Valley Rural Fire Association Fire Contract Meeting** – this is made up of all the townships in the service area except for Cannon Falls town, they are not rural. City of Cannon Falls pays 40%, Town of Cannon Falls pays 10%, Rural Cannon Falls Valley Fire Association pays 15%. City of Cannon Falls wants the town of Cannon Falls and the Rural Cannon Falls Fire Association to pay 40%. Jim Sipe will talk to Randolph-Hampton Fire to see if they would take all of ours. Jim will keep us updated.
- **2022 System Statements email pertaining to MET Council 2040 Transportation Policy Plan and the 2040 Regional Parks Policy Plan - FYI**
- **MPCA Land Application for Biosolids on 4 Bester sites - FYI**
- **Conditional Use Permit Application** – should it be revised to add Interim Use Permit verbiage – Molly Weber will send this to Jim Sipe to review.
- **4660 240th Street East** – what kind of livestock can they have-cows, horses, goats and is there a limit before needing Township approval. PID#17-01700-26-025 ~ is this residential and is it buildable? flood restrictions – Buildable questions will need to come before the Planning Commission. 10 or more animal units = a feedlot.
- **PID#17-00300-25-011 and 17-00400-26-013, 17-00300-25-012 and 17-00400-26-014** ~ can they run electrical with Xcel without a structure being up, can they install well before structure also and can they put goats out there next season to help maintain the under growth of the wooded section of land – This should be fine since the lot is buildable.
- **Solomon David Letter** – Plan Review at 8325 260th Street East – Letter needs to be updated and mailed to Solomon David.
- **REMINDER:**
 - MATIT Supervisor, Clerk, Treasurer Training various locations ~ October 31-December 1, 2022 - FYI
- **Permits** ~ 8 permits – 2 re-roof, 1 septic, 1 foundation repair and 2 plumbing, basement remodel, not sure of kind of permit for Permit HT-038-22 + 1 Plan Review for HT-035-22 - FYI

OTHER BUSINESS-Board Members Only

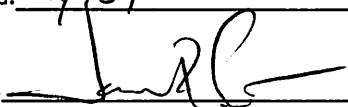
Dan Peine made a motion to approve signing of checks 6468 to 6476 and 1 EFT's and a motion to approve the claims list. Ryan Sunquist seconded. Motion carried. Jim Sipe, Angie Niebur and Molly Weber signed the checks.


Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 8:50pm. Ryan Sunquist seconded. Motion carried.

Date Signed: 12/15/22

Supervisor: 

Clerk: 

Hampton Township Treasurer's Report

October 2022 (November 15, 2022 Meeting)

10/1/2022 **Beginning Checkbook Balance:** **\$226,468.14**

RECEIPTS:

10/27/22	Dakota County Distribution		\$505.30
10/31/22	Minn State Distribution		\$4,965.40
10/28/22	Riley Downey	permit	\$459.87
10/28/22	Mary Reck	permit	\$162.00
10/28/22	Nancy Radman	permit	\$351.00
10/28/22	Jason/Ashley Gergen	permit	\$879.48
10/28/22	Matthew/Jessica Beissel	permit	\$140.00
10/28/22	Majeski Plumbing & Heating	permit	\$86.00
10/31/22	ICS interest		\$45.66
	TOTAL RECEIPTS		\$7,594.71

Check # **DISBURSEMENTS:**

6468	Angela Niebur	Treasurer salary	\$411.67
6469	Molly Weber	Clerk salary	\$1,522.29
6470	Jeanne Werner	Asst clerk salary	\$64.38
6471	Janet Otte	Rent	\$500.00
6472	Otte Excavating	Road maintenance	\$3,650.00
6473	Castle Rock Township	reimbursement for sign exp	\$229.67
6474	Beaver Creek Co	7 permits and 1 plan review	\$1,862.73
6475	Gilmer Excavating	reimbursement for septic forms	\$800.00
6476	Martin Lorenzen	Escrow return for driveway permit	\$2,000.00
EFT	Century Link	phone expense	\$104.13
	TOTAL DISBURSEMENTS:		\$11,144.87

10/31/22 **Ending Checkbook Balance** **\$222,917.98**

Checks not in (8) **\$4,356.91**

ICS Statement Balance, October 31, 2022: **\$227,274.89**

ICS Shadow Money Market Account (980085755)

10/1/22	Beginning Savings Balance	\$276,464.06
10/31/22	Interest Earned	\$105.67
10/31/22	Ending Savings Balance	\$276,569.73

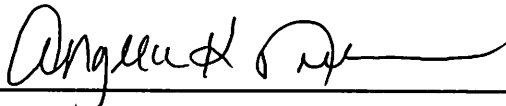
Escrow Account (000080034306) **\$39,250.00**

1/1/22	Dakota Electric	\$1,500.00
4/28/22	Garrison Endress	\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo	\$2,820.00
8/30/22	Lorenzen/Lippert	\$2,000.00
9/29/22	Dakota Electric	\$1,680.00
9/29/22	Angela Niebur	\$2,000.00
10/31/22		
	Total	\$51,250.00



James Sipe, Supervisor

11.15.2022



Angela Niebur, Treasurer

11.15.2022